



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 23, 2015

DATE: May 28, 2015
TO: Board of County Commissioners
FROM: Jerry Baldrige, Captain 321-4912; jbaldridge@washoecounty.us
THROUGH: Sheriff Chuck Allen CSM

SUBJECT: Recommendation to approve acceptance of 2015 Department of Health and Human Services, Division of Child and Family Services, Victims of Crime Assistance (VOCA) funding [\$10,510.00, 20% in-kind match required, \$2,102.00] to be used to pay overtime, dues, travel, and training costs for the WCSO Victim Advocate, and to provide emergency housing and emergency services for victims of domestic violence, for the grant period of 7/1/15 through 6/30/16, and if approved, direct Comptroller's Office to make the necessary budget adjustments. (All Commission Districts)

SUMMARY

The Department of Health and Human Services, Division of Child and Family Services has provided funding through the Victims of Crime Assistance (VOCA) program to support and enhance the Washoe County Sheriff's Office Victim Advocate program by providing funds for overtime, travel and training, dues for the Victim Advocate, as well as funds for emergency housing and supplies for victims of domestic violence in our community.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

None

BACKGROUND

Grant funds are to be utilized by Washoe County Sheriff's Office to support and enhance our victim advocate program.

AGENDA ITEM # 5E

GRANT AWARD SUMMARY

Project/Program Name: *Victim Advocate / VOCA*

Scope of the Project: *Provide assistance to support and enhance our victim advocate program.*

Benefit to Washoe County Residents: *Support and assistance to victims of domestic violence.*

On-Going Program Support: *The Victim Advocate will be supported with County general funds and the WCSO will provide all match requirements.*

Award Amount: *\$10,510.00*

Grant Period: *7/1/15 – 6/30/16*

Funding Source: *Dept. of Health and Human Services,*

Pass through From: *Div. Of Child and Family Services*

CFDA Number: *16.575*

Grant ID Number: *11241*

Match Amount and Type: *20%, in kind (\$2,102.00)*

Indirect Cost Rate (applicable to the award):

Grant's recoverable indirect cost rate:

- Indirect costs are fully recoverable
- Sponsor does not allow for indirect cost recovery
- Sponsor has limited indirect cost recovery at ___ %
- Sponsor requires indirect Cost Rate Approved by Cognizant Agency

Special Terms & Conditions: *Standard assurances as noted in attached award document. 20% in-kind match.*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted budget will be increased by \$10,510.00.00 in both revenues and expenditures in the following accounts:

INCREASE REVENUES:

11241- 431100 (Victim Advocate/VOCA -Federal Grants)	\$10,510.00
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INCREASE EXPENDITURES:

11241 - 701300 (Victim Advocate/VOCA – overtime)	\$3,000.00
11241 – 711210 (Victim Advocate/VOCA – travel)	\$3,010.00
11241 – 710509 (Victim Advocate/VOCA – seminars and meetings)	\$ 800.00
11241 – 710529 (Victim Advocate/VOCA – dues)	\$ 200.00
11241 – 710701 (Victim Advocate/VOCA – emergency shelter care)	\$3,500.00

This is a reimbursement grant. No indirect costs are allowed. 20% in-kind match will be met with volunteer hours, cell phone services, and use of county vehicle.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve acceptance of 2015 Department of Health and Human Services, Division of Child and Family Services, Victims of Crime Assistance (VOCA) funding [\$10,510.00, 20% in-kind match required, \$2,102.00] to be used to pay overtime, dues, travel, and training costs for the WCSO Victim Advocate, and to provide emergency housing and emergency services for victims of domestic violence, for the grant period of 7/1/15 through 6/30/16, and if approved, direct Comptroller’s Office to make the necessary budget adjustments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: Move to approve acceptance of 2015 Department of Health and Human Services, Division of Child and Family Services, Victims of Crime Assistance (VOCA) funding [\$10,510.00, 20% in-kind match required, \$2,102.00] to be used to pay overtime, dues, travel, and training costs for the WCSO Victim Advocate, and to provide emergency housing and emergency services for victims of domestic violence, for the grant period of 7/1/15 through 6/30/16, and if approved, direct Comptroller’s Office to make the necessary budget adjustments.



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way – 3rd Floor
Carson City, Nevada 89706
(775) 684-4400**

May 14, 2015

Jeanie Knowles
Washoe County Sheriff's Office
911 Parr Blvd
Reno, NV 89512

Subject: VOCA RFP Award Notification

Dear Ms. Knowles,

On February 10, 2015, the Division of Child and Family Services (DCFS) released a Request for Proposal (RFP) for funding through several federal grants and state revenue sources, including Victims of Crime (VOCA). We were pleased to see several new applicants joining a group of currently funded agencies dedicated to the prevention of incidents of family violence and the provision of immediate shelter and related assistance to victims of family violence.

The review group was composed of representatives from multiple agencies who carefully reviewed each proposal, followed by considerable discussion to arrive at a funding and scoring consensus. As outlined in the RFP documents, the proposals were reviewed for adherence to the technical guidelines required by the proposal, the narratives and required templates that supported the amount requested and an accurate and complete proposed budget using the provided templates.

Your agency submitted a request for an annual award of **\$10,510**. We are pleased to be able to offer your agency **\$10,510** for state fiscal year (SFY) 2016, to begin July 1, 2015. Second and third year awards are dependent upon availability of funding; compliance with grant requests and requirements including match if applicable; and, adherence to scopes of work (SOW). The SFY starts on July 1st and ends on June 30th of each year; unused funds from one year *will not* be automatically carried forward (re-awarded) to the next year.

Before a Notice of Sub grant Award (NOSA) can be issued, project budgets and SOWs, where applicable, must be revised to exactly match the SFY 2016 award amount indicated above. Electronic copies of the budget worksheets and the SOW template will be e-mailed separately with additional instructions. Once this e-mail is received, please complete and submit all

appropriate revisions as soon as possible. Following DCFS review and approval of all budget and SOW revisions, an official NOSA will be mailed to your organization for signature.

If you have any questions or need further clarification, please contact Shauna Adams at 775-684-7946 or at shauna.adams@dcfs.nv.gov. Thank you for interest and your continued support of Nevada's children and families. We look forward to our continued collaboration!

A handwritten signature in black ink, appearing to read 'D Edwards', with a stylized flourish at the end.

Dorothy Edwards
Clinical Program Planner

Cc: VOCA file